

## **DEPARTMENT OF INFORMATION COMMUNICATION TECHNOLOGY (ICT) AND VOTERS ROLL**

### **Structure**

The Department has 2 units and a staff strength of 10 namely: 1 Director, 2 Chiefs, 6 IT Electoral Officer and 1 Assistant Electoral Officer. The Department reports to the Executive Secretary

### **Function**

The Department of Information Communication Technology and Voters Roll (ICT&VR) is responsible for managing and maintaining of the Commission's Information Technology & Communication Systems, as well as providing support to electoral operations relating to data analysis and presentations and storage.

### **Accomplishments**

In the period under review:

1. Another unit was created, the Department now has two Units namely:
  - The Information Communication Technology and Support Unit, headed by the Mr. Solomon Robert Villa and
  - The Database Management & Voters' Roll Unit, headed by Mr. Jusufu Henry Swaray.
2. Completed Inventory of faulty Computers & other obsolete equipment and transferred them to the Data Centre in Wellington.

3. The Data Centre Desktops were upgraded and reconfigured for use on the HQ network and all departments have been issued with the Data Centre Desktops, replacing the old ones.
4. The Laptops donated by Nigeria for use during the November 2012 election process were reconfigured for official use and assigned to designated HQ staff as directed by management.

5. **Provided IT support for the conduct of all By-Elections in 2016:**

- i. Processing of Nomination of Candidates
- ii. Design of Artwork for the Ballots and Know Your Candidate Posters
- iii. Printing of FVR
- iv. Customisation of the Tally Software for the management of the Elections Results
- v. Setting –up of the District Tally Centre at the District Office for the Tally and Announcement of the Election Results
- vi. Posting of the Results on the NEC Website

6. **Development of ICT Policy**

In collaboration with the ICT Consultant, M&S Holdings Ltd. and Management, the Department finalised the development and production of the Final Draft ICT Policy which was approved by the Commission. The document has been distributed to Commission, ES and Management

7. **Upgrading of the NEC Website and Creation of Official E-mail Accounts**

- i. In collaboration with the Media and External Relations Dept. the NEC Website was upgraded to provide an improved user experience. A shorter and easier to remember web address has been created: [www.necsl.org](http://www.necsl.org)

ii. All NEC staff now have an official e-mail address that is accessible via the website, Mobile Phone and other e-mail technologies.

#### **8. Collaboration with NRS/NCRA on Civil Registration**

- Attended the NRS Civil Registration Taskforce Meetings and contributed meaningfully to the development of the Civil Registration System:
- Worked with the NRS on the Procurement of the Biometric Registration Kit Development of the Specifications and evaluation of Bids.
- Worked with the Civil Registration System supplier to customise the Software
- The Dept.'s Staff, EO IT West, represented the Commission on the team to China to inspect the Registration Kits samples for possible modifications and approval before commencement of production of the 4000 kits

#### **9. Voter Registration**

Worked with the ES and UNDP to finalise the IT requirements for the setup of the Data Centre in readiness for the Voter Registration. The procurement of the IT Equipment started in December and the delivery will be in 3<sup>rd</sup> week in January 2017

#### **10. Disaster Recovery System (DRS) and Sites**

The Dept. presented a budget that has been approved for the implementation of Disaster Recovery System for the NEC at the HQ and at regional levels. The DRS is expected to be implemented in Q1 2017

#### **11. Boundary Delimitation(BD)**

Staffs of the Department were trained as trainers for the Boundary Delimitation process prior to the training of the district staff, in preparation for the 2016 Boundary Delimitation. Collaborated with SSL for the BD process.

Collaborated with the Operations Dept. and the SSL in the set-up of the GIS Equipment at the SSL for the Boundary Delimitation exercise

#### **12. Establishment of a GIS LAB**

The Dept. in collaboration with Management and SLL facilitated the Procurement of GIS equipment for the establishment of a GIS Laboratory for the Commission at Wellington, that will facilitate present and future the BD processes.

#### **13. Update of the GIS Mapping of the VRCs**

The IT Department provided technical support and trained the District staff in the use of the GPS and GIS Software in the mapping 3.300 VRCs

#### **14. Support to the Sage Accounting System**

Upgraded the Sage Server from Windows Server 2012 to Windows Server 2102 R2 and upgraded the 10 client Computers to Window 8.1 Enterprise.

15. The Director of IT was part of the Civil Registration Study tour team to Uganda in December 2016