

DEPARTMENT OF FINANCE

Structure and staff

The Department has one unit staffed by: 1 Director, 1 Chief, 2 Electoral Officers, 3 Assistant Electoral Officers and 1 Administrative Assistant.

Functions

The Department of Finance supports the Commission's activities through finances provided by the Government of Sierra Leone (Gosl) and Donors. Its role extends to sourcing and monitoring funds from the Government of Sierra Leone (Gosl) and Donors.

Accomplishments

- Submitted and prepared for the 2015 statutory accounts to Audit Service Sierra Leone.
- Completed the process of accessing half yearly recurrent Allocation with (Public Expenditure Tracking Forms) PETS Forms.
- Successfully rolled out all staff emoluments (salaries, leave allowances, terminal benefits, NASSIT subscriptions and PAYE) on receipt of monthly salary Grant funds.
- Successfully conducted 2015-2016 tax audit supervised by National Revenue Authority.
- Submitted Quarterly IMF Agency Report, Budget Call Circular and payroll templates to MOFED.
- Participated in the M.T.E.F. (Medium Term Expenditure Framework) budgetary discussions hosted by MOFED.
- Participated in the Review of Budgetary Estimates 2017 hosted by Parliamentary Committee on Finance.

- Provided financial services in the implementation of the Boundary Delimitation nationwide.
- Provided financial services in the implementation of the MEST school material distribution project nationwide
- Participated in Refresher hands on training on “Sage” accounting software.
- Assisted in bye Elections by providing financial support and Variance Report of the actual against budgeted expenditure
- Received Nomination fees for bye elections and paid over to the National Revenue Authority